



**Readily at Hand** provides you with a proven checklist of important documents and experiences that, once in hand and completed, will be very beneficial for both your transition work and throughout your life. For more information visit our website: [It's My Move](http://www.ItsMyMove.org)

Name:  Date:

|    | Document/Activity   | Status               | Date Completed       | Notes                |
|----|---|----------------------|----------------------|----------------------|
| 1  | <a href="#">State issued identification card</a>  | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 2  | <a href="#">Social Security card</a>  | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 3  | <a href="#">Certified copy of birth certificate</a>   | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 4  | <a href="#">Driver's license</a>  | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 5  | <a href="#">I have registered for draft (if 18 or older)</a>                                    | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 6  | <a href="#">I have completed a personal credit check prior to turning 18</a>                    | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 7  | <a href="#">I have applied for disability benefits prior to turning 18 (if applicable)</a>      | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 8  | <a href="#">Documentation of immigration or naturalization</a>                                  | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 9  | <a href="#">Education records</a>   | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 10 | <a href="#">Medical records (to include immunization record)</a>                                | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 11 | <a href="#">Medical Card (if applicable)</a>  | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 12 | <a href="#">Religious documents and information (if applicable)</a>                             | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 13 | <a href="#">Death certificate (if parents are deceased)</a>                                     | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 14 | <a href="#">Establish individual portfolio (Click for details)</a>                              | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 15 | <a href="#">Resume (when work experience can be described)</a>                                  | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 16 | <a href="#">I have a Food Handler's Card</a>  | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 17 | <a href="#">I have a library card.</a>  | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 18 | <a href="#">I have a realistic Independent Living Plan that is reviewed by the MDT.</a>         | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 19 | <a href="#">Completed Ansell Casey Life Skills (ACLSA) Assessment within the last year.</a>     | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 20 | <a href="#">I have an Individual Learning Plan based on ACLSA results within the last year.</a> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

|    |  |                          |                          |                          |
|----|--|--------------------------|--------------------------|--------------------------|
| 21 | <a href="#">Evidence demonstrating youth is receiving ongoing life skills instruction.</a>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 22 | <a href="#">Met with a Chafee Specialist and is aware of all independent living services available to them now and after they turn 18.</a> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 23 | <a href="#">I have completed a career interest inventory.</a>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 24 | <a href="#">I can demonstrate basic home repairs and basic safety</a>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 25 | <a href="#">I can demonstrate understanding of basic home and fire safety.</a>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 26 | <a href="#">I can demonstrate they know how to and can utilize independent kitchen safety, menu planning, and budgeting</a>                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 27 | <a href="#">I fully understands tax filing requirement and where to access free assistance.</a>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 28 | <a href="#">I have prepared a three course meal with invited guest on their own.</a>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 29 | <a href="#">I have explored, participated and maintained at least one hobby that they are likely to continue as an adult.</a>              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 30 | <a href="#">I have completed, is enrolled or on waiting list for drivers education.</a>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 31 | <a href="#">I can navigate public bus transportation independently.</a>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 32 | <a href="#">I know how to purchase and utilize taxi, air and train transportation independently</a>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 33 | <a href="#">I am participating in career and educational exploration/counseling</a>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 34 | <a href="#">I have established checking or savings account.</a>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 35 | <a href="#">I have established safety deposit box.</a>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 36 | <a href="#">I am employed or has work experience.</a>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 37 | <a href="#">I am currently volunteering or has volunteer experience.</a>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 38 | <a href="#">I have three non-parent adults to provide support.</a>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |